

Intimate Care Policy

Date Ratified by Board of Governors: _____

Date Policy to be reviewed: _____

Signature of Chair of Governors: _____

Signature of Principal: _____

The principles of Intimate Care

Every child has a right to:

- Be safe
- Personal privacy
- Be valued as an individual
- Be treated with dignity and respect
- Be involved and consulted in their intimate care and to have their views taken into account
- Have levels of intimate care that are as consistent as possible

Within the Nursery the teacher and the nursery assistants are available to undertake the intimate care of the child.

The following procedure takes place:

- A bank of clothes is available within the class
- Some children have a personal change of clothes – these are used for that particular child as required
- If a child needs changing due to a toileting accident or as a daily requirement, this takes place in the toilets within the classroom.
- The assistant or teacher notifies the other staff members that she is changing a child so that the other children are properly taken care of.
- The child needing changed should be encouraged, as far as possible, to help to change himself / herself, with help and support from staff.
- The toilet door shall always remain unlocked when a staff member is assisting a child to change.
- If a child requires changing due to water play etc. (e.g. sweatshirt / t-shirt) this should be done in the classroom/kitchen area with the door opened.

If a staff member

A Notices marks on a child which give cause for concern

OR

B Is anxious about something a child may have said to her

She should immediately report this to the designated teacher in school.

The classroom assistant may also report concerns to the designated teacher.

On admission to the Nursery parents are asked to sign and return a consent form.